

Privacy Notice

Visitors to our websites

When someone visits one of our websites we use a third party service, Google Analytics, to collect standard internet log information and details of visitors' behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the site. This information is only processed in a way which does not identify anyone. We do not make, and do not allow Google to make, any attempt to find out the identities of those visiting our website.

If we do want to collect personally identifiable information through our website, we will be up front about it. We will make it clear when we collect personal information and will explain what we intend to do with it.

Use of cookies by some group companies

Some of our companies, such as SEHBAC, use cookies. You can read more about how they use them in their cookies policies on the individual websites.

People who contact us via social media

One Group Construction manage their own social media interactions.

If you send us a private or direct message via social media, the message may be stored but will not be shared with any other organisations without your consent.

People who email us

We will monitor any emails sent to us, including file attachments, for viruses or malicious software. Please be aware that you have a responsibility to ensure that any email you send is within the bounds of the law. You should be aware that any emails we send or receive may not be protected in transit.

Job Applicants

One Group Construction is the data controller for the information you provide during the recruitment process unless specifically otherwise stated. If you have any queries about the process or how we handle your information please contact our Recruitment Manager.

In general, all of the information you provide during the process will only be used for the purpose of progressing your application, or to fulfil legal or regulatory requirements if necessary.

Current Employees

One Group Construction process personal data relating to those we employ. We do this for employment purposes, to assist in the running of the business and/or to enable individuals to be paid.

The personal data includes identifiers such as Name, Date of Birth and personal characteristics such as gender and ethnic group and qualifications.

If you are employed by a Group company, relevant details will be provided to processors employed by the Group for services such as payroll and pension schemes. We have contracts in place with our data processors which means they cannot do anything with your personal information unless we have instructed them to do so.

We may also hold data that you have provided for health, safety and wellbeing and other operational reasons. Any data of this nature will be held securely by the relevant Group Company unless otherwise advised or there is a legal requirement to provide the data to a third party. This data will not be used for any other purpose than originally stated.

Your rights

Under the Data Protection Act 1998, you have rights as an individual which you can exercise in relation to the information we hold about you.

You can read more about these rights here – <https://ico.org.uk/for-the-public/is-my-information-being-handled-correctly/>

Complaints or queries

We encourage people to let us know if they think that our collection or use of information is unfair, misleading or inappropriate. We would also welcome any suggestions for improving our procedures.

If you want to make a complaint about the way we have processed your personal information, you can contact us at dataenquiries@onegroupconstruction.com

How to contact us

If you would like further information about our privacy policy you can email dataenquiries@onegroupconstruction.com or write to:

Information Enquiries
30 Whitehouse Road
Ipswich
Suffolk
IP1 5LT



Richard Neall
Chief Executive
April 2018

